



# COVID-19 Contact register

As of **5 December 2020**, it will be mandatory for some businesses and venues to record contact details of customers and patrons. Keeping a contact register will help WA Health with contact tracing.

## Contact register options



- Free digital contact register tool
- Safe, secure and convenient for you and your customers
- Collects the correct contact details for you
- Quick and simple to set up

Download the app



### Pen and paper



Paper based contact registers are also available. However, it is your responsibility to keep these details safe and to provide it when needed.

---

Find out more about contact register requirements

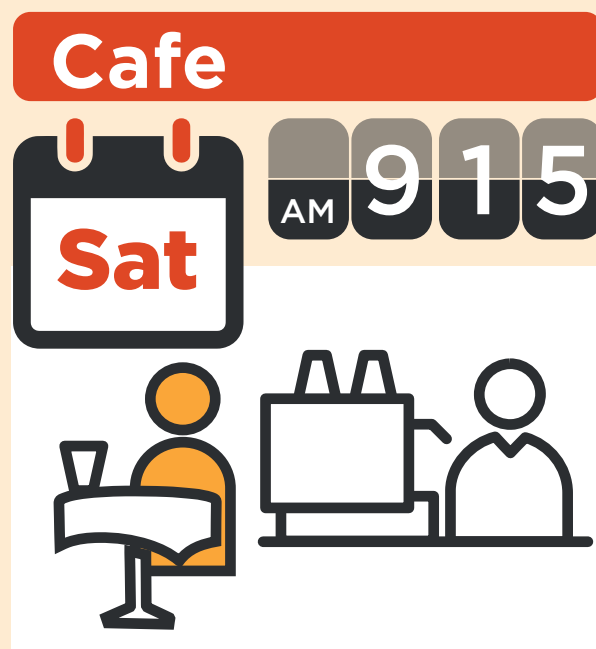
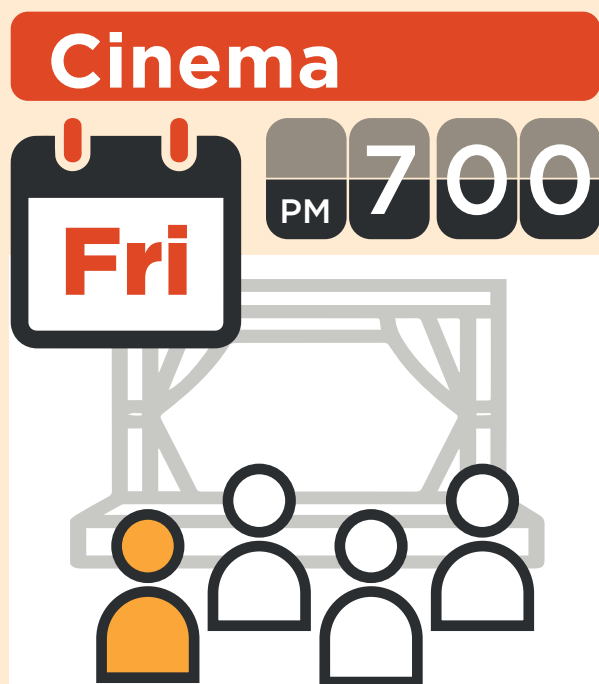
**WA.gov.au**



# COVID-19 Contact register

## Do your part in keeping WA safe

To help keep WA safe, it will be mandatory for some businesses and venues to record your contact details each time you visit.



## Download SafeWA and check-in

SafeWA is the WA Government's check-in app that provides a secure and convenient way for you to register your attendance at businesses and venues.



- Contact details are safe and secure
- Easy to set-up
- Quick on the go
- Free

Download the app





# COVID-19



## Mandatory contact register

**WA.gov.au**



# COVID-19

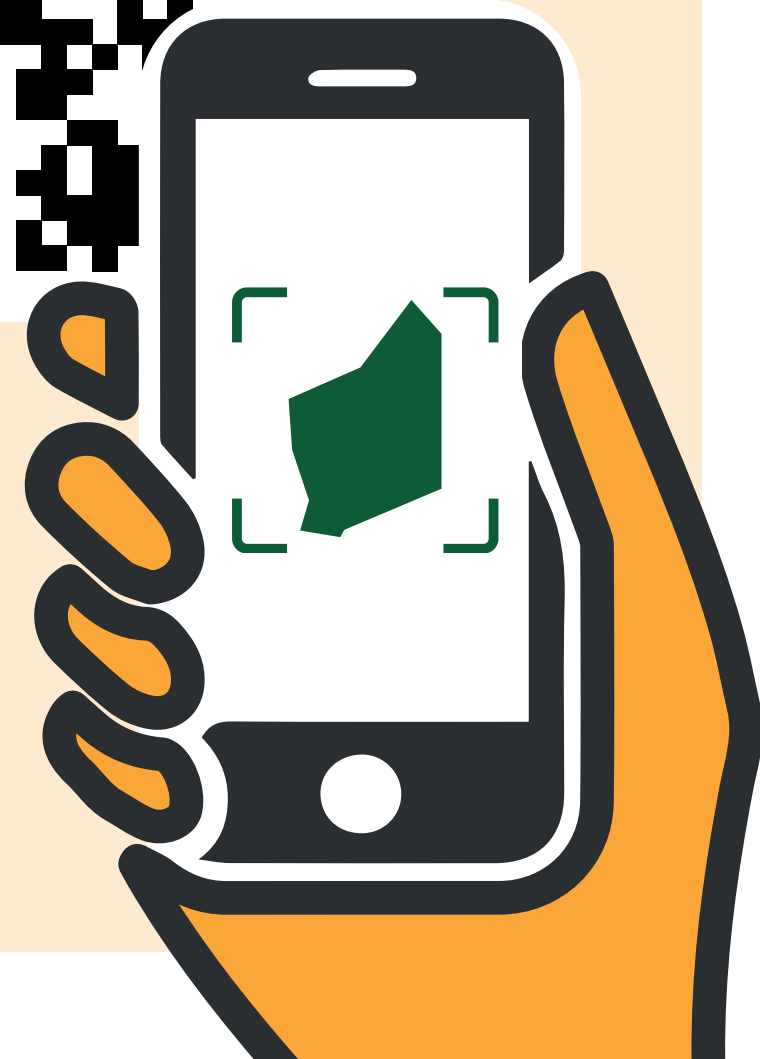
 **SafeWA**



**WA.gov.au**



# COVID-19



# Mandatory contact register

**WA.gov.au**



# COVID-19

 **SafeWA**

**WA.gov.au**





# COVID-19



# Mandatory contact register

**WA.gov.au**



# COVID-19

 **SafeWA**

**WA.gov.au**







# COVID-19 Contact register

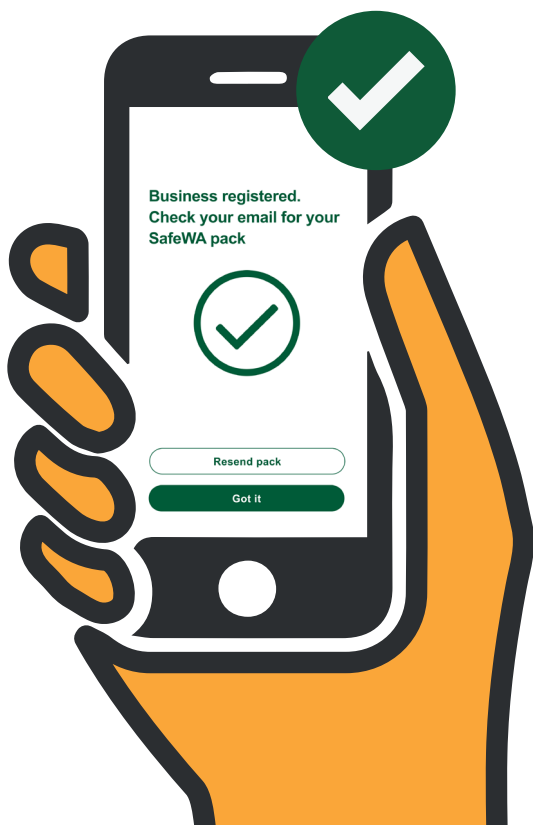
## SafeWA guide for businesses

SafeWA is the WA Government's free and convenient app for businesses to safely and securely record patrons' contact details.



### Using the SafeWA app is easy

- 1 Download
- 2 Create an account
- 3 Set up your business venue
- 4 Print out your posters



### 1 Download



### 2 Create an account



- Tap on the business icon
- Enter your information
- Create a password
- Enter the security PIN sent via SMS to verify your account
- Add your business name and type of business

### 3 Set up your business venue

- Add your business address
- Set up your venue

If required, you can set up other business venues or multiple locations per venue.

### 4 Print out your posters

- A SafeWA pack with your QR code posters will be emailed to you
- Print these out and put them up in your business

If you require support call 13COVID (13 26843)



# COVID-19 Contact register

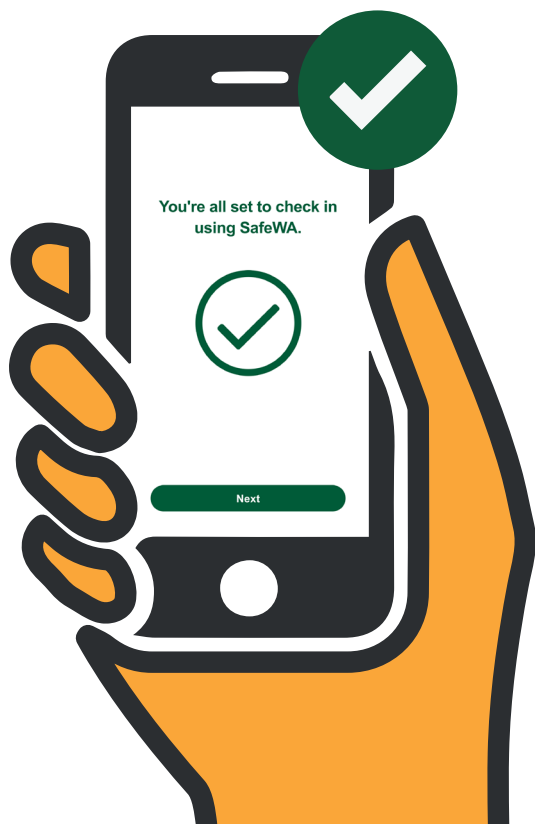
## SafeWA guide for individuals

SafeWA is the WA Government's free and convenient app to safely and securely register your attendance at various businesses and venues.



### Using the SafeWA app is easy

- 1 Download
- 2 Create an account
- 3 Check in



### 1 Download



### 2 Create an account

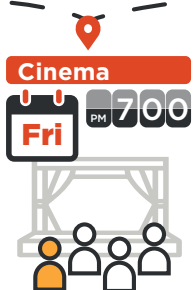
- Tap on the individual icon
- Enter your information
- Create a password
- Enter the security PIN sent via SMS to verify your account



### 3 Check in

- Open the SafeWA app
- Scan the venue or business's QR code to check in

You can also add others who are with you and do not have the app.



If you require support call 13COVID (13 26843)





# Mandatory contact registers

As of 5 December 2020, it is mandatory for selected businesses and venues to collect contact details of customers and patrons. Keeping a contact register will help the Department of Health with COVID-19 contact tracing. Do your part, keep WA safe.

**Business name:**

**Address:**

Date:  
15-12-2020

Arrival time:  
9:15am

Name:  
Mr John Doe  
Mrs Jane Doe

Contact number:  
1234 567 890  
0123 456 789

**Important:** It is the responsibility of the business owner to ensure contact details provided by patrons are stored in a secure and confidential location and that these records are destroyed after 28 days. Businesses are not permitted to use contact details for purposes other than supplying to the Department of Health for COVID-19 contact tracing, unless otherwise permitted by law. For more information visit [wa.gov.au](http://wa.gov.au)

Date:

Arrival time:

Name:

Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:

Arrival time:

Name:

Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.





Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.



Date:	Arrival time:	Name:	Contact number:

**WA.gov.au**

Download the SafeWA app — the quick, secure and contactless alternative to paper-based contact registers.





# Mandatory contact registers

As of 5 December 2020, it is mandatory for selected businesses and venues to collect contact details of customers and patrons. Keeping a contact register will help the Department of Health with COVID-19 contact tracing. Do your part, keep WA safe.

**Business name:**

**Address:**

Date:

Arrival time:

Name:

Contact number:

**Important:** It is the responsibility of the business owner to ensure contact details provided by patrons are stored in a secure and confidential location and that these records are destroyed after 28 days. Businesses are not permitted to use contact details for purposes other than supplying to the Department of Health for COVID-19 contact tracing, unless otherwise permitted by law. For more information visit [wa.gov.au](http://wa.gov.au)